ONLINE PAYMENT PROCEDURE FOR NTH (NER), GUWAHATI

Please open www.bharatkosh.gov.in and follow the following steps

1. Payment to GoI
2. Non-Registered User
3. Payment Purpose
   i)   Depositor's category: Individual/Corporates/Commercial Undertaking etc
   ii) Purpose: Click on Search
   iii) Select Ministry: Consumer Affairs and Public Distribution
   iv) Purpose: Please Type Testing
   v)   Click on Search
   vi) Select TESTING FEES FOR NTH (CGST, SGST) or TESTING FEES FOR NTH (IGST) or TESTING FEES FOR NTH (WITHOUT GST) whichever applicable
   vii) Select Pay & Accounts Officer (PAO): 003710- PAO (Consumer Affairs) Kolkata
   viii) Select Drawing & Disbursing Officer (DDO): 203713- Scientist (In-charge), National Test House, Kalapahar, Guwahati, Assam
   ix) Enter Amount: Only Testing Fees (Without CGST, SGST) or (Without IGST) whichever applicable
   x)   Payment Frequency /Period: No Restriction
   xi) Remarks: TR Number as per www.mis.nth.gov.in profile
4. Type the Captcha
5. Click on Add
6. Verify the details and click on Next
7. Enter Depositor's Details (including Phone Number & Email address)
8. Type the Captcha
9. click on Next
10. Select Payment Gateway
11. **Verify Total Amount (including GST)**
24. Click on Confirm
25. Make the Payment through Credit Card/Debit Card/Interbank/UPI
26. Download Payment Receipt

PAYMENT UPLOAD at www.mis.nth.gov.in

1. Login
2. Click Pending for payment
3. Click Finalize Test Request
4. Click Offline
5. Enter Transaction Reference Number & date and unload the payment receipt (Given in Step 26)
6. Submit
7. Click My SRF
8. Download QR Code
9. Paste QR Code on respective sample
10. Submit the sample in person or Courier/Speed Post on door delivery basis to NTH (NER), Guwahati